



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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### Chief Executive

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Committee Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

9 March 2020

To: MEMBERS OF THE CABINET  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Cabinet to be held in the Civic Suite, Gibson Building, Kings Hill, West Malling on Tuesday, 17th March, 2020 commencing at 7.30 pm

Yours faithfully

JULIE BEILBY

Chief Executive

## A G E N D A

### PART 1 - PUBLIC

- |    |                          |       |
|----|--------------------------|-------|
| 1. | Apologies for absence    | 5 - 6 |
| 2. | Declarations of interest | 7 - 8 |

3. Minutes 9 - 20

To confirm as a correct record the Minutes of the meeting of the Cabinet held on 13 February 2020

4. Matters Referred from Advisory Boards 21 - 40

*The notes of meetings of Advisory Boards are attached, any recommendations identified by an arrow being for determination by the Cabinet. Notices relating to any decisions already taken by Cabinet Members under the arrangements for delegated decision making have previously been circulated.*

5. Matters Referred from Advisory Panels and Other Groups 41 - 52

*The minutes of meetings of Advisory Panels and Other Groups are attached, any recommendations being identified by an arrow.*

### **Executive Key Decisions**

6. Future Gas and Electricity Supply Contracts 53 - 56

*The report recommends that the Council enters into a new four year flexible procurement arrangement with LASER for the supply of gas and electricity, based on the financial savings made under the current and previous flexible procurement contracts in place since 1 October 2008 and the energy procurement expertise available from LASER.*

7. Review of Car Parking Fees and Charges 57 - 62

*The report seeks approval of recommendations for off-street car parking charges recently considered at the meeting of the Street Scene & Environment Services Advisory Board on 5 March 2020. The recommendations generate additional income which has an impact on the MTFS.*

8. On Street Parking Fees and Charges 63 - 66

*The report seeks approval of recommendations for On Street Parking Fees & Charges to be considered at the meeting of the Joint Transportation Board on 9 March 2020. The recommendations generate additional income and therefore have an impact on the MTFS.*

### **Executive Non-Key Decisions**

9. Review of Community Safety 67 - 74

*Further to the review of Community Safety undertaken by the Overview and Scrutiny Committee, the report sets out the responses of the Police and Crime Commissioner and Clarion Housing regarding their level of financial contribution towards both the operation of CCTV and the Community Safety Unit.*

10. Development Management - Processes and Procedures 75 - 84  
*Item PE 20/4 referred from Planning and Transportation Advisory Board minutes of 3 March 2020*

11. Proposed Revision to the Joint Transportation Board Agreement 85 - 96  
*Item PE 20/5 referred from Planning and Transportation Advisory Board minutes of 3 March 2020*

12. Urgent Items 97 - 98  
Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

**Matters for consideration in Private**

13. Exclusion of Press and Public 99 - 100  
The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

**PART 2 - PRIVATE**

**Executive Non-Key Decisions**

14. Debts for Write Off 101 - 104  
LGA 1972 Sch 12A Paragraph 2 – Information likely to reveal information about an individual  
*Approval is sought for the writing-off of debts that are considered to be irrecoverable.*

15. Urgent Items 105 - 106  
Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## MEMBERSHIP

Councillor N J Heslop, (Leader) and (Economic Regeneration)  
Councillor R P Betts, (Street Scene and Environment Services)  
Councillor M A Coffin, (Finance, Innovation and Property)  
Councillor D Lettington, (Strategic Planning and Infrastructure)  
Councillor P J Montague, (Housing)  
Councillor M R Rhodes, (Community Services)

Members of the Council who are not members of the executive may attend meetings of the Cabinet. With the agreement of the Leader, any such Member may address the Cabinet on any item on the agenda but may not vote.